

TERMS & CONDITIONS

By submitting this form, I agree and consent to Deloitte's collection and use of the data submitted in this form in accordance with Deloitte's Privacy Policy (<https://www.deloitte.com/southeast-asia/en/legal/sg-privacy.html>) and the terms below.

1. Personal Data Protection

1.1 Purpose of Data Collection

- The information collected in this registration form is used for course registration, application of course-related funding with SkillsFuture Singapore (SSG; visit <https://www.tpgateway.gov.sg/faq/enrolments> for more information), and course fee payment administration.

1.2 Confidentiality Commitment

- Deloitte Singapore Assurance Pte. Ltd. (UEN: 197800820D) is committed to maintaining the confidentiality of all personal data collected. Personal data will not be disclosed to any third party, except SSG and authorised partners, unless prior consent is obtained.

1.3 Photo & Video Recording

- Photos or videos may be taken during the course by the trainer or administrative staff for internal training, documentation, and SSG auditing purposes.

2. Course Fees & Payment Policy

2.1 Payment Requirements

- Learners must pay all invoiced course fees before the course commencement date.
- All payments must be made in Singapore Dollars (SGD).

2.2 Funding & Grants

- If SSG funding is unsuccessful or the learner is found ineligible for subsidies, Deloitte Singapore Assurance Pte. Ltd. reserves the right to claim the unfunded component or full course fees from the learner or sponsoring organisation.

3. Course Administration & Attendance Requirements

3.1 Course Confirmation or Cancellation

- Deloitte Singapore Assurance Pte. Ltd. reserves the right to postpone or cancel the course due to insufficient enrolment or unforeseen circumstances.
- A confirmation or cancellation notice will be sent before course commencement.

3.2 Course Withdrawal

- Requests for course withdrawal must be submitted in writing to seadls@deloitte.com or Tel: 6800 2291.

3.3 Attendance & Certification

- All learners must take their attendance digitally via their Singpass App for attendance-taking for all modes of training.
- Learners will be awarded the Statement of Attainment by SSG upon achieving at least 75% attendance, and passing all assessments administered by Deloitte Singapore Assurance Pte. Ltd.

3.4 Failure to Meet Requirements

- In the event that a learner is absent, attends the course partially or does not achieve the minimum 75% attendance without providing evidence of unforeseen circumstances such as medical or compassionate reasons or does not pass the assessments, the learner or sponsoring organisation will reimburse Deloitte Singapore Assurance Pte. Ltd. for the FULL FEES. No refund of fees paid will be given.
- Learner will reimburse Deloitte Singapore Assurance Pte. Ltd. for the FULL FEES in the event that he/she is found to be ineligible for the grant/subsidies from SSG or certified as 'Not Yet Competent (NYC)'.
- Learners certified as 'Not Yet Competent (NYC)' may submit an appeal to seadls@deloitte.com.